

Accommodation Information (STIPUS/Company)

This guide is prepared for all **exchange students from partner universities** who apply for a place at the Hochschule Esslingen – University of Applied Sciences, and wish to find accommodation in a student residence in Esslingen.

Take some time to read this leaflet carefully before completing the “Student Dormitory Reservation Form”. If your form is filled out properly you will receive a prompt response but an incomplete form will cause a delay.

It is important that we receive your completed form as soon as possible, as all applications for accommodation will be considered on a “first come-first served basis”. The deadline for accommodation application is

30 November for the summer term
31 May for the winter term

Please send it by post to the following address:

Hochschule Esslingen - University of Applied Sciences
International Office
Kanalstraße 33
73728 Esslingen
Germany

General information concerning residences:

There are the available residences in Esslingen and Göppingen (only self-catering):
Esslingen, Goerdelerweg (rent 278 EURO/month)
Esslingen, Geschwister-Scholl-Straße (rent 242 EURO/month)
Studentendorf Göppingen, Hauefstrasse (rent 209-270 EURO/month)

The deposit amounts € 300,-.

Filling in forms

- Please type or print clearly in black ink.
- Please attach a photo which is not older than two years).
- It is possible to apply for the following periods:

01.03.-31.08. = summer term or
01.09.-28.02. = winter term
- Please specify under which program you will come to the HE.

Student Contact Details

Every section of the student contact details needs to be completed. Please note clearly which address is the address you want to be contacted and **until** - or **from** which date the address is valid. Fax and **e-mail contacts** are very useful, especially if you are coming from overseas.

Offer of a room

After having received your complete accommodation application we will send you a confirmation of receipt by email. As soon as we have done the final assignment of rooms, you will be informed in which dormitory you will be accommodated. Furthermore you will be required to make a prepayment of at least € 550, - depending on the residence you are staying in. It is € 300, - for the deposit and € 250, - for a prepayment of the rent. If the monthly rent for your room is more or less than € 250, - the difference will be offset in the following month. This payment has to be done until

1st of February for the summer term
1st of August for the winter term

You will receive detailed information concerning the mode of payment with the offer of the room.

Cancelling of reservation:

If you decide that you do not need accommodation, please inform the International Office / Accommodation Service as soon as possible (latest until the **15 January** summer term / **15 July** winter term in written form to the following address:

Hochschule Esslingen – University of Applied Sciences
International Office/ Accommodation Service
Kanalstr.33
73728 Esslingen Germany
Germany

Arrival at Esslingen

Before your arrival you will receive an email for further details concerning the address and the location of your dormitory and the check-in-times. On the arrival day please go directly to the dormitory, where you will be greeted by a staff member of the international office and where you will sign a rental agreement for the period of your study. The rent will be deducted once a month until the 5 of each month. For that reason you have to open a bank account **after your arrival** and fill out a debit permission form. Only current accounts in Germany may be used (no foreign banks, no savings accounts).

Are there reductions or refunds for late arrivals or early departures?

No, the rent must be paid for the whole rental period.

If you arrive out of the official arrival day,

a suggested place to stay is the youth hostel

ECOINN Hotel am Campus
Kanalstr. 14 - 16
73728 Esslingen

Tel.: +49 (0) 711 31 05 89 - 0
Fax.: +49 (0) 711 31 05 89 - 10
E-Mail: info@ecoinn.de
Homepage: www.ecoinn.de

Jugendherberge Stuttgart
Haußmannstrasse 27
70188 Stuttgart

Tel: +49 (0) 711 66 47 47 - 0
Fax: +49 (0) 711 23 610 41
E-Mail: info@jugendherberge-stuttgart.de

Frequently asked Questions

Is my room furnished?

Your room is furnished with bed, chair, desk, wardrobe and lamps.
Pillow, Cover, sheets and bedspread can be bought by from the janitor for an amount of 35€

Where is the bathroom?

Goerdelerweg: single bathroom in each apartment with shower and private toilet

Geschwister-Scholl-Straße: Two rooms share one bathroom.

Studentendorf Göppingen: bathroom and toilet shared with 3,4 or 5 Students.

What equipment is supplied in the self-catering halls in the kitchen?

Goerdelerweg: single kitchen

Geschwister-Scholl-Straße: kitchen shared with 4, 6 or 8 Students.

Studentendorf Göppingen: kitchen shared with 3, 4 or 5 Students.

Cooking utensils, crockery and cutlery are not generally provided, though there is the possibility that there is a stock from former residents.

Cookers, fridges, freezers and cupboards are provided.

Please notice: There are no microwaves, toasters, egg boilers or rice cookers provided.

The single kitchen has a microwave

What happens to my mail?

In the dormitory there is a mailbox for each room number. The postman will put your mail into the appropriate mailbox. Be sure of notifying the correct address and the room number.

Example:-----
Street / house number room-no.

Are there phones in the residence?

Is it possible to install a private phone and internet connection in my room?

There are public phones in the residences.

There are private phones and internet connections in the rooms.

Phone bills are not included in the monthly rent.

What about laundry and linen?

There are washing machines and dryers available in the dormitories. They work with special coins you buy from the janitors.

A set of bed sheets, pillow and cover blanket can be bought from the janitors for an amount of 35€.

You have to bring your own towels.

Am I allowed to have guests in the residence?

The room is rented out for one person only.

Is it possible to move within the university managed accommodation? No.

What happens to the deposit when I move out?

It will be refunded not earlier than six weeks after the rental agreement has expired, provided that the room is left in condition ready to move in, with complete inventory and all keys.

Is it possible to extend my rental agreement?

There is a possibility to extend your rental agreement from winter to summer term.

Does the janitor speak English?

Goerdelerweg, Geschwister-Scholl-Straße: Yes.

Studentendorf Göppingen: No.

More Questions

If you have further questions, please get in touch. The student Accommodation Service has a special e-mail account: housing@hs-esslingen.de .

Your International Office/ Accommodation Service